

XYZ Corp. / 2010 Amalgamated Local 9999 Contract Negotiations

LIST OF DATA REQUIREMENTS

Basic Information:

1. Copies of current collective bargaining agreements between XYZ Corp. and Amalgamated Local 9999; and,
2. Copies of the last Memoranda of Agreement between the parties.

Demographic Data (by employee):

A computer file in spreadsheet format that would include the following data for the bargaining unit by active employee as of a specified date:

1. Store Location (number and/or name);
2. Union Local;
3. Banner/Chain;
4. Job Code;
5. Job Title and/or Job Classification;
6. Department (name and/or number);
7. Employee ID Number;
8. Work Status (FT, PT, other);
9. Job Status (Active, Leave, Disability, etc.);
10. Hire Date;
11. FT Date (i.e., date employee became full-time from part-time), if applicable;
12. PT Date (i.e., date employee became part-time from some lower status such as bagger), if applicable;
13. Date of Birth;
14. Gender;
15. Current hourly wage rate;
16. US State where employee works;
17. US State where employee resides;
18. Zip Code where employee resides (for potential H&W analysis); and,
19. Any other significant demographic data.

Hours & Earnings Data (by employee):

A computer file in spreadsheet format that would include the following data for the bargaining unit by employee (including terminated employees) during a specified 52-week period:

1. Store Location (number and/or name);
2. Union Local;
3. Banner/Chain;
4. Job Code;
5. Job Title and/or Job Classification;
6. Department (name and/or number);
7. Social Security Number or Employee ID Number;
8. Work Status (FT, PT, other);
9. Job Status (Active, Leave, Disability, etc.);
10. Hire Date;
11. Termination Date (when applicable);
12. FT Date (i.e., date employee became full-time from part-time), if applicable;
13. PT Date (i.e., date employee became part-time from some lower status like bagger), if applicable;
14. Date of Birth;
15. Gender;
16. Hourly wage rate (as of date data was drawn);
17. US State where employee works;
18. US State where employee resides;
19. Zip Code where employee resides (for potential H&W analysis);
20. Any other significant demographic data;
21. Number of paychecks received during period (if available);
22. Hours and associated earnings broken down by:
 - a. Straight Time;
 - b. Overtime;
 - c. Sunday Premium;
 - d. Holiday Worked Premium;
 - e. Night Premium;
 - f. Other Premiums Worked;
 - g. Any other pay types for hours worked;
 - h. Vacation;
 - i. Legal Holidays;
 - j. Personal Holidays;
 - k. Sick Leave;
 - l. Other Time Off Pay (e.g., bereavement, jury duty, etc.); and,
 - m. Any miscellaneous earnings not associated with any hours.

Fringe Benefit Data:

1. Contribution Rates, Eligibilities and Participant Populations for all Taft-Hartley Funds (H&W, Pension, Legal and other) broken down by appropriate participant groupings.

Send data to:

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